# **Resources for Contractors/Public Bodies**

# **Registering Your Business:**

# Register with the Secretary of State's Office - www.sos.mo.gov/business/

The Secretary of State's Office can help you establish the name, ownership, address and location, and tax information for your business.

# Register with the Missouri Department of Revenue - www.dor.mo.gov/business/

The Missouri Department of Revenue administers Missouri's business tax laws. Make sure your business is registered for the appropriate tax type.

#### Get Workers' Compensation Coverage - www.labor.mo.gov/DWC/Employers/

In the state of Missouri you are required to carry workers' compensation insurance if you have five or more employees, unless you are in the construction industry, then you must carry workers' compensation insurance if you have one or more employees.

#### Acquire Licensing Information - www.difp.mo.gov/licensing/

Apply, renew, and manage your professional license with the Department of Insurance, Financial Institutions, and Professional Registration.

# **FREE State Programs/Services:**

#### Learn about Tax Credit Program - www.ded.mo.gov/pdfs/RebuildCommTaxCr.pdf

The Missouri Department of Economic Development provides tax credits to eligible businesses that locate, relocate, or expand their business within a distressed community.

#### Download FREE Required Workplace Posters - www.labor.mo.gov/posters/

Various state and federal laws require employers to display certain posters for the benefit of both employees and customers informing them of key provisions in the law.

#### Community Development Block Grant Program -

#### www.ded.mo.gov/BCS%20Programs/BCSProgramDetails.aspx?BCSProgramID=10

The Community Development Block Grant program is a flexible program that provides communities with resources to address a wide range of unique community development needs.

#### On-Site Safety and Health Consultation – www.labor.mo.gov/onsite

The Division of Labor Standards' On-Site Safety and Health Consultation Service can assist you in making your workplace safer and help avoid costly penalties imposed by OSHA. Learn how to reduce your workers' compensation rates and avoid OSHA targeted inspections.

#### Linked Deposit Program - www.treasurer.mo.gov/content/low-interest-loans

The Linked Deposit Program partners with lending institutions to provide low-interest loans to help create and retain jobs, expand the economy, and strengthen communities statewide.

#### On-the-Job Training for Employees -

#### www.jobs.mo.gov/employer/programs-incentives/on-the-job-training

On-the-Job Training can reimburse your business for wages paid to new hires during the period you are teaching them the skills they need for the job.

# **Helpful Information:**

#### Missouri Business Portal - www.business.mo.gov/resources.asp

The State of Missouri wants to help you develop your business in every way possible. The Business Portal has a list of state and federal resources to help your business thrive.

#### See list of Transient Employers - www.sos.mo.gov/adrules/moreg/moreg.asp

The Missouri Register contains a list of all construction contractors performing work on construction projects in Missouri who are known by the Department of Revenue to be transient employers.

# See list of Registered Agents - http://www.sos.mo.gov/business/corporations/generalInfo.asp

The Secretary of State's office provides a listing of service companies that, as a part of their business, offer to act as a registered agent for a new business formation.

### Davis Bacon Act (federal prevailing wage) - www.dol.gov/whd/

The Davis-Bacon Act requires contractors and subcontractors to pay their laborers and mechanics employed under contract no less than the local prevailing wage and fringe benefits for corresponding work on similar projects in the area.

# OSHA Requirements - www.osha.gov/dcsp/compliance\_assistance/quickstarts/index.html

Learn how to prevent workplace injuries and illnesses and comply with the Occupational Safety and Health Act.

#### Missouri One Call System - www.molcall.com/

Missouri law requires that a locate request be placed before beginning any excavation on any facilities. Before building, contact Missouri One Call System to make sure there are no underground hazards before excavating.

#### **Lead Abatement** - www.health.mo.gov/safety/leadlicensing/

Businesses wanting to conduct lead-bearing substance activities in Missouri must apply for a license and provide all of the information requested.

# **Building Green** –http://energy.mo.gov/energy

The Missouri Department of Economic Development assists, educates, and encourages Missouri businesses to advance the efficient use of diverse energy resources to provide for a healthier environment and to achieve greater energy security for future generations.

# Information about Illegal Alien Workers - Missouri Attorney General's Office -

#### www.ago.mo.gov/faqs/unauthorized-alien-workers.htm

Missouri law prohibits a business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the state of Missouri.

# *Information about Workers' Compensation Fraud/Noncompliance* - www.labor.mo.gov/DWC/Forms/WC-259-AI.pdf

Liable employers that fail to provide coverage for their employees *or* do not report workplace injuries/deaths to the Division of Workers' Compensation by the time set out by law will be investigated for either noncompliance or fraud.

#### Worker Misclassification/1099 Fraud - www.labor.mo.gov/offthebooks/

Misclassification of workers is not only wrong, it's against the law. Employers that misclassify employees as independent contractors cut costs by not paying unemployment contributions, workers' compensation insurance and social security withholdings.

# Child Support Wage Withholding - <a href="http://dss.mo.gov/cse/index.htm">http://dss.mo.gov/cse/index.htm</a>

As a Missouri employer, you must report all new employees to the Missouri Department of Revenue to provide salary and benefit information within 20 days of the hire. It may be necessary to withhold employee's wages and pay to the family support division.

Avoiding Workplace Discrimination – <a href="www.labor.mo.gov/mohumanrights/Discrimination/employment">www.labor.mo.gov/mohumanrights/Discrimination/employment</a>
The Missouri Human Rights Act makes it illegal to discriminate in any aspect of employment because of an individual's race, color, religion, national origin, ancestry, sex, disability or age (40 through 69).

# Mediation Information for Bargaining Units - www.labor.mo.gov/SBM/

The State Board of Mediation is statutorily charged with the responsibility for determining appropriate bargaining units of public employees that request the establishment of such units and for conducting elections to determine the exclusive bargaining representative for those units.

Check out our web tools at www.labor.mo.gov!